



Admissions Policy

Effective Date: September 2016
Review Date: 28th February 2018

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Admissions Policy

1 Introductory Statement

- 1.1 The Ron Dearing UTC (RDUTC) is a University Technology College with specialisms in mechatronics and digital technology. RDUTC offers a fully integrated technical and academic curriculum for young people aged 14 – 19. In addition, it focuses on those courses and qualifications that will best prepare students for future pathways leading to further and higher education, apprenticeships, training and employment in mechatronics and digital technology.
- 1.2 In applying for admission to Year 10 or Year 12, parents and students should be aware of the specialised nature of the education offered by RDUTC. Students will be expected to spend time working on projects, assignments and gaining work experience in a range of industry settings related to the UTC's specialisms. In order to prepare students for a life in industry, the school day is from 9.15am to 5.15pm Monday to Friday.
- 1.3 RDUTC is committed to straightforward, open, fair and transparent admissions arrangements and will comply with the School Admissions Code and the School Admission Appeals Code (the Codes). In accordance with the Codes, RDUTC will review its Admissions policy annually by 28th February and consult on any changes proposed.
- 1.4 RDUTC is based in the city of Kingston-upon-Hull (Hull) and serves the city of Hull and the wider sub-region, in particular the East Riding of Yorkshire. This admissions policy has therefore sought to ensure a fair balance between Hull and its neighbours and also to minimise the impact on any individual school.

2 Application Process

- 2.1 RDUTC will manage its own admissions arrangements for both Year 10 and Year 12. Applications should be made directly to RDUTC.
- 2.2 Copies of the application form are available from 1st September 2017 from the Principal's PA, Steph Cook, at Ron Dearing UTC (tel.01482 222299) or online at www.rondearingutc.com
- 2.3 To receive an offer of acceptance before 31st March 2018, applications must be made by 31st January 2018.
- 2.4 Parents (Y10) and students (Y12) will be expected to confirm acceptance of the place by 31st March 2018.
- 2.5 Applications after the 31st January will be notified after 31st March 2018.

- 2.6 Inaccurate or false information on the application form could result in the place being withdrawn.
- 2.7 RDUTC will operate in keeping with the local Fair Access Protocol.

3 Published Admission Number (PAN)

- 3.1 When at full capacity in September 2020 RDUTC will have a PAN of 150 students in Year 10 and Year 12.
- 3.2 For September 2018 RDUTC will operate the following PAN:
- Year 10:
- 100 students.
 - If fewer Year 10 applicants than the PAN are received, all applicants will be admitted.
 - If more applicants than the PAN are received, the over-subscription criteria listed in Section 5 will be applied.
- Year 12:
- 100 students who meet the minimum entry requirements for post-16 courses – see Section 6.
 - If more than 100 eligible applicants apply, the oversubscription criteria listed in Section 5 will be applied.
 - Applicants who completed Year 11 at RDUTC will be guaranteed a place in Year 12, providing they meet the minimum entry requirements
- 3.3 Students will not be admitted to RDUTC at any time other than at the start of Year 10 and Year 12.

4 Special Educational Needs/Education Health and Care Plans

- 4.1 Students with an Education Health and Care Plan (EHCP) will be admitted to RDUTC if RDUTC is named on the EHCP.

5 Oversubscription Criteria

- 5.1 If the number of applicants to RDUTC for Year 10 entry is at or below the PAN, as detailed in paragraph 3.2 of this policy, all applicants will be admitted.
- 5.2 If there are more applicants than places, the following criteria will apply:

- Any Looked After Children in the care of a local authority and Previously Looked After Children will first be admitted regardless of where they are resident.

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹⁷ (or became subject to a child arrangements order¹⁸ or special guardianship order¹⁹

Thereafter:

- 90% of the remaining places will be allocated to students living in the Hull and the East Riding of Yorkshire local authority areas comprising the following post codes: HU1; HU2; HU3; HU4; HU5; HU6; HU7; HU8; HU9; HU10; HU11; HU12; HU13; HU14; HU15; HU16; HU17; HU18; HU19; HU20; YO4; YO8; YO15; YO16; YO25; YO42; YO43; DN14.
- 10% of remaining places will be allocated to students living outside the Hull and East Riding of Yorkshire local authority areas.

- 5.3 If 90% of places are not required by students living in the Hull and East Riding of Yorkshire local authority areas, additional places will be allocated to students living outside the Hull and East Riding of Yorkshire local authority areas until the PAN is met.
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- 5.5 In the event of a tie break between two or more applicants that cannot otherwise be separated, random allocation will be used. This will be independently verified.
- 5.6 In the case of children of multiple births where there is only one place available, both will be considered together as one application. If necessary, RDUTC will admit above its PAN to allow applicants from multiple birth siblings.

6 Admission to Post-16 Provision

- 6.1 RDUTC will operate post-16 provision for a total of 300 students by 2020 (150 in each of Years 12 and 13).
- 6.2 To be eligible for entry into Year 12 students will be expected to have met the following minimum entry requirements for post-16 courses and qualifications:
- 5+ GCSE with grades 4 to 9 including in English and mathematics (or equivalent grades for BTecs);
 - for A' Levels only, a GCSE Grade 6 or higher (or equivalent grade for BTecs) in the subject to be studied at A Level.
- 6.3 RDUTC Year 11 students who fulfil the entry requirements will be guaranteed a place in Y12.
- 6.4 Students who have not achieved a grade 4 or higher in GCSE English and/or mathematics must continue to study these subjects.
- 6.5 If there are more external applicants who meet the entry criteria than places available, places will be prioritised according to the over-subscription criteria listed in Section 5.

7 Waiting List Provision

- 7.1 Where RDUTC receives more applications for places than there are places available, RDUTC will maintain a waiting list until the end of the first half-term of the school year (November). This will be open to any parent who requests that their child's name is placed on it following an unsuccessful application.
- 7.3 Vacant places will be offered from the waiting list as and when available (in accordance with the published criteria).
- 7.4 To be entered onto the waiting list for Year 12, students must have met/be predicted to meet the entry criteria.

8 Admission of Children Outside Their Normal Age Group

- 8.1 Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused on that basis. If a request is refused, the child will still be considered for admission to their normal age group.
- 8.2 The process for requesting such an admission is as follows:

- with the application, parents should request that the child is admitted to another year group, stating which one and providing the reasons for that request;
- parents should submit any evidence in support of their case with the application, for instance from a medical practitioner, headteacher etc. This could include:
 - information about the young person's academic, social and emotional development;
 - the young person's medical history and the views of a medical professional;
 - whether the young person has previously been educated out of their normal age group;
 - whether the young person may naturally have fallen into a lower age group if it were not for being born prematurely.

- 8.3 RDUTC will consider each case on its merits, taking into account the individual circumstances of the request and the young person's best interests.
- 8.4 Parents will be made aware of whether the request for admission out of age group has been agreed before final offers are made. The reason for any refusal will be explained.
- 8.5 Requests for admission out of the normal year group will be considered alongside other applications made at the same time. An application from a young person who would 'normally' be a Year 9 or 11 child for a Year 10 place will be considered alongside applications for Year 10.

9 Appeals

- 9.1 All unsuccessful applicants for places at RDUTC have the right of appeal to an independent admission appeals panel. The appeals process will comply with the School Admission Appeals Code.
- 9.2 Parents will be provided with information about how to appeal in the letter informing them that the application has been unsuccessful.