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| PART-TIME SENIOR CATERING MANAGER  Salary: £5,250 p.a. plus over time for staff absence cover and catering for functions | |
| Job Description | |
|  | To work the RDUTC Catering Manager to:   * Gather customer requirements (for example, the number of diners, dietary requirements, event dates – staff training sessions etc) * Plan food and beverage menus considering customers’ preferences and special requests * Determine requirements in terms of ingredients and set portions * Manage stock and place orders * Report on expenses * Oversee food preparation * Oversee food service * Provide catering for parents’ evenings, open events and functions * Line manage the Catering Manager and Catering Assistants * Schedule staff shifts * Train serving staff and kitchen personnel * Provide cover for staff absence * Ensure compliance with food hygiene, health & safety and safeguarding regulations   ***Line Managed by Business Manager*** |