



Information for Candidates/Parents

Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

RDUTC has determined grades in accordance with the JCQ guidance¹ and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to Ofqual's Student guide to awarding: summer 2021² which tells you how you will get your qualifications in summer 2021 and where you can get more information. A summary is included below:

Results

Grades will be reported in the same way as in previous years on 'Candidate Statements of Results' (results slips) and certificates.

Results will be issued nationally on results days in August as follows:

Date	Qualification type
Tuesday - 10am - 2pm 10/08/2021 (Year 13)	A Levels and other Level 3 qualifications
Thursday - 10am - 2pm 12/08/2021 (Year 11)	GCSE and other Level 1 and 2 qualifications

Arrangements for results days

Results slips can be collected from RDUTC from 10am until 2pm on your specific results day – see above.

Students should report to the RDUTC Reception on arrival.

School staff and Careers Advisers will be available to discuss results and the options available to students.

Year 11 students with provisional offers of a place in the RDUTC Sixth Form will also enrol onto Year 12 courses when they collect their results.

If for any reason students not able to collect their results in person, they should email Linzy Fallon at lfallon@rondearingutc.com to arrange for results to be emailed/posted. Parents/carers cannot do this for their son/daughter. Emails will be sent after 3.00 p.m. on the results day.

Certificates

Certificates will be issued once the school has received them from the awarding organisations. This is likely to be in December 2021/January 2022. All candidates will receive a letter to their home address as shown on our school database, advising them of the arrangements for collecting their certificates. The

¹ <https://www.jcq.org.uk/summer-2021-arrangements/>

² <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

letter will include what candidate needs to do if they are arranging for someone else to collect the certificates on their behalf.

Concerns about Results

If, on receipt of their results, students think that a grade is wrong, their first step should be to speak to Steve Willacy (Head of School) for advice. Steve will be available in school on both results days from 10am until 2pm. Alternatively, students can contact Steve via email at swillacy@rondearingutc.com.

Appeals

Section 5.4 of JCQ Appeals Guidance Summer 2021 (A guide to appeals processes – Summer 2021) states:

To decide whether to request a review, students will need access to certain information before results day, or on results day, if it has not already been made available to them. This must include:

- a. the centre policy
- b. the sources of evidence used to determine the student's grade, along with the marks/grades associated with them
- c. details of any variations in evidence used based on disruption to what that student was taught
- d. details of any special circumstances that have been considered in determining their grade, e.g. access arrangements/reasonable adjustments/mitigating circumstances such as illness

There are two stages to the appeals process:

- Stage 1 - Centre Review
- Stage 2 - Appeal to the Awarding Organisation

Stage 1 – Centre Review

- If a candidate does not consider they have been issued with the correct grade, they can submit a request to Steve Willacy via email to swillacy@rondearingutc.com to check if an administrative or procedural error has occurred.
- RDUTC will email the candidate a copy of the interactive “JCQ Student Request Form for Centre Reviews and Appeals”.
- On receipt, the candidate should read the important instructions and then fully complete “Section A. Student request” of the Stage 1 – Centre Review Form, including electronic signature and date. The form should be saved and returned as an email attachment to Steve's email address.
- The outcome of the Centre Review may result in the candidate's grade remaining the **same**, being **lowered** or being **raised**.
- On completion of the review, RDUTC will complete “Section B. Centre Review Outcome” section of the form and share it with the candidate in sufficient time to allow the candidate to appeal to the relevant awarding organisation if s/he disagrees with the outcome of the Centre Review.
- If the candidate's grade remains unchanged following the Centre Review and the candidate wants to improve their grade, they will be able to consider entering for the autumn exam series.
- If an administrative or procedural error is found to have taken place, RDUTC will submit a request to the relevant awarding organisation to correct the error and amend the grade without the need for the candidate to submit an appeal to the awarding organisation.

Stage 2 – Appeal to the Awarding Organisation

- An appeal to the awarding organisation will only be submitted if the first stage, Centre Review, has been completed and the outcome of the first stage has been issued to the candidate.

- If, after the Centre Review, a candidate still considers they have been issued with the incorrect grade, they can submit a request to Steve Willacy via email asking RDUTC to proceed with an appeal to the awarding organisation on their behalf.
- RDUTC will re-email the candidate a copy of the interactive “JCQ Student Request Form for Centre Reviews and Appeals.”
- On receipt, the candidate should read the important instructions and then fully complete the “Stage Two – Appeal to Awarding Organisation” section of the form, including electronic signature and date. The form should be saved and returned as an email attachment to Steve’s email address.
- On receipt of the form, RDUTC will submit the appeal on the candidate’s behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or being **raised**.
- The awarding organisation’s appeal outcome letter will be sent to RDUTC who will then email it to the candidate as soon as reasonably practical.
- There is no further opportunity to appeal the outcome to the awarding organisation. Should the candidate still remain concerned their grade was incorrect, however, they may be able to apply for a Procedural Review to the Exam Procedures Review Service (EPRS). The appeal outcome letter will include details about this process.

Note - Once a finding has been made, a candidate cannot withdraw their request for a Centre Review or Appeal. If the candidate’s grade has been lowered, they will not be able to revert back to the original grade received on results day.

For more information please refer to the Department for Education’s blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

Deadlines to submit a request

Priority Appeal³

16 th August 2021	Deadline for a candidate to request a Stage 1 - Centre Review
23 rd August 2021	Deadline for a candidate to request a Stage 2 – Appeal to Awarding Organisation

Non-priority Appeal

3 rd September 2021	Deadline for a candidate to request a Stage 1 - Centre Review
17 th September 2021	Deadline for a candidate to request a Stage 2 – Appeal to Awarding Organisation

³ A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student’s place is dependent on the outcome of the appeal. Priority appeals that aren’t submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.